

SEWAGE SYSTEM IN SOUTH-WESTERN PART OF TOWN PRELOG
(Supply, construction and installation)
KANALIZACIJSKI SUSTAV U JUGOZAPADNOM DIJELU GRADA PRELOGA
(oprema, izgradnja i ugradnja)

EuropeAid/132897/L/WKS/HR
EOJN- 2012/S 005-0009129
EV-M-06-12

Minutes of Site Visit and Information/Clarification Meeting – 24/04/2012

INTRODUCTION

Međimurske vode d.o.o. Čakovec, Matice Hrvatske 10, HR – 40000 Čakovec is acting as the Contracting Authority (CA) and will implement the Project and manage this Contract. This Contract is the sub-project under the overall project: Development of the Waste Water Treatment Plant in Letenye and the sewage system in the south-western part of Town Prelog, project acronym: PRO MUR, co-financed by Hungary – Croatia IPA Cross-border Co-operation Programme 2007-2013. Međimurske vode d.o.o. Čakovec is at the same time the Contracting Authority and the End Recipient of the Community funding as utility company for water supply, sewage and wastewater treatment in the ownership of local self-government units in Međimurje County.

The project management of Subsidy Contract is assured under Project Management Sector of Međimurske vode.

The Site Visit and Clarification meeting was organized to visit and inspect the site of the works and its surroundings for the purpose of assessing expense and risk factors necessary for the preparation of tenders and signing of the contract for construction of sewage system in south-western part of town Prelog as the subject matter of this procurement procedure.

SITE VISIT

The Site Visit for the abovementioned project was a one day event. The Site visit commenced at 10.00 hrs on 24 April 2012. The gathering was organized in premises of Međimurske vode Čakovec, Matice Hrvatske 10, 3 rd floor, meeting room. The Site visit was organized to enable interested parties a visit to the future construction site that is related to the implementation of construction works for the sewage system in Prelog, Međimurje County. The Head of International projects in Međimurske vode, Mrs. Mavrinić Veinović welcomed the attendees and emphasized that the language of the procedure is English and that all written communication had to be conducted in English language. Oral procedure was conducted in Croatian. She also explained the purpose and importance of the visit to the construction site since this is the opportunity to get acquainted with physical conditions at the future construction site. Any additional question should be answered at the Information/Clarification meeting to be held after return from the Site Visit in premises of Town Prelog.

After signing the List of Participants the attendees were informed about all important organizational aspects of the Site visit.

The List of participants of the Site Visit is enclosed with this document.





Hungary-Croatia

IPA Cross-border Co-operation Programme

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At 10.20 hrs, the participants and representatives of Međimurske vode started the visit to the construction site in Prelog. They arrived on the site in Podturen at 10.40 hrs. Mr. Ban, Head of Project Management Sector of Međimurske vode introduced participants the basic technical specifications of sewage system and the sewage line routing. He said also that all participants will receive the information's of monitoring of ground water levels in piezometers from the locations nearby. This data are enclosed to this Minutes, same as the Geotechnical elaborate.

A Site Visit finished at 11.00 hrs and the participants were asked to provide the questions they might have in the written form and hand them over to representatives of Međimurske vode.

CLARIFICATION MEETING

The Clarification meeting commenced at 11.10 hrs at the premises of Town Prelog, Glavna str. 33, meeting room. Mrs. Mavrin-Veinović welcomed the attendees and briefly explained the agenda of the meeting and explained that the whole meeting would be audio-recorded. In addition, she informed the participants that the Minutes of the Site Visit and Clarification meeting would be published on the EuropeAide web site: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and the Međimurske vode web site <http://www.medjimurske-vode.hr/medjunarodniprojekti.html> as advised in the Procurement Notice and asked for the delivery of all questions in written to avoid misinterpretation or omission of questions during the preparation of the Minutes. Also, any additional questions that participants and other interested parties might have could be submitted to Međimurske vode d.o.o. Čakovec, in written form in English language until 21 days before the tender submission deadline which is 15/05/2012, either by post to the address: Matice hrvatske street 10, 40000 Čakovec, to the fax number 00 385 40 373 771 or to the e-mail address zeljko.bedic@medjimurske-vode.hr. She asked everyone to fill in the required information from the List of the Participants, which would be published on the mentioned web sites.

The List of participants of the Clarification Meeting is enclosed with this document.

The participants were asked to put questions and to provide all questions in written form.

Question 1

In Volume 4.3. Financial offer templates, point 4.3.4 Dayworks Schedule the Unit is not given. How can we give a price, according to which quantity/unit?



The project is co-financed by the European Union through the Hungary-Croatia IPA Cross-border Co-operation Programme



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Answer:

Daywork schedule is included for the probability of unforeseen works, outside the items included in Bill of Quantities and Contract. The bidder should prepare the 4.3.4 – Dayworks schedule in a way to give list of the various classes of labor, materials and equipment and insert a basic daywork rate or price under which the Bidder (once he becomes a Contractor) will be paid for works executed on a daywork basis (outside the items included in Contract).

Since there were no questions the Tenderers made the insight in Project documentation.

The Clarification meeting was closed at 11.30 hrs, local time.

